

# Detailed Rules on the Review of Doctoral Theses for the United Graduate School of Agricultural Sciences, Kagoshima University

Established on April 1, 2004

## Chapter 1 General Rules

(Purpose)

Article 1 Pursuant to Article 25 of the Regulations on Academic Degrees of Kagoshima University (2004 Regulation No.117) and Article 16 of the Regulations of the Graduate School of Agricultural Sciences, Kagoshima University (2004 Regulation of Kagoshima University No.1), these Rules specify the requirements regarding the review of doctoral theses for the United Graduate School of Agricultural Sciences, Kagoshima University (hereinafter referred to as "The School").

## Chapter 2 Course Doctorate

(Eligibility to Submit Thesis)

Article 2 The following applicants are eligible to submit a thesis:

- (1) Those who have studied at the School for at least three years and received the necessary supervision for their research, and have obtained at least twelve credits or are certain to obtain such credits by the end of the School Year when the thesis shall be submitted.
- (2) Those who have studied at the School for at least one year and less than three years (or in the case of those who have accomplished the masters' course in less than two years with excellent results in the Graduate years, at least three years including the period of study in the relevant graduate course) and received the necessary supervision and who are certain to obtain at least 12 credits by the end of the School Year upon submitting their thesis, and who are recommended by their Advisory Professors for having achieved excellent academic results.

(Time for Submission of Thesis)

Article 3 When a student as described in Article 5, Paragraph 1, applies for a degree, the student must apply by the following dates. However, when such date is Saturday or Sunday, the deadline shall be postponed to the Monday immediately after the particular date.

- (1) By the 5th of December of his/her final year of studies, when the student had enrolled in April
  - (2) By the 31st of October of his/her final year of studies, when the student had enrolled in October
- 2 Of those students who have been enrolled for longer than the standard term of study and those who are described in Article 2 Paragraph 2, the application for the review of thesis must be made by the 5th of December or the 31st of May, regardless of each paragraph of Article 2.

(Procedure for Submission of Thesis)

Article 4 When an applicant as described in Article 2 applies for the review of a thesis, the applicant should submit the following documents to the Dean of The School, after receiving his/her Advisory Professor's approval.

- (1) Degree Application Form (Degree Form No. 1-1): 1 copy
- (2) List of Academic Papers (Degree Form No. 2): 1 copy
- (3) Explanation of List of Academic Papers (Form2-Annex): 1 copy
- (4) Doctoral Thesis (in Japanese or English): 6 copies
- (5) Thesis Abstract (Form No. 3) [in 1200 Japanese characters or 500 English words, or less]: 1 copy
- (6) Academic papers (main papers) : 2 copies of each
- (7) Transcript: 1 copy
- (8) Resume (Form No. 4): 1 copy
- (9) Letter of Consent (for coauthored papers) (Form 6): 1 copy of each

## Chapter 3 Dissertation Doctorate

(Eligibility requirements for applying for a degree)

Article 5 The following applicants are eligible to apply for a dissertation doctorate:

- (1) Those who left the School after having studied at the School for at least the specified standard term of the study and obtained the necessary number of credits.
- (2) Those who have passed the School's eligibility review for submission of a doctoral thesis (hereinafter referred to as "Eligibility Review".)

(Procedure for Submission of Thesis)

Article 6 When an applicant mentioned in each paragraph of the previous Article applies for the review of a thesis, the applicant should submit the following documents to the Dean of the School, with the thesis review fee (not required for those who left the School less than one year previously).

- (1) Degree Application Form (Degree Form No. 1-2): 1 copy
- (2) List of Academic Papers (Degree Form No. 2): 1 copy
- (3) Explanation of List of Academic Papers (Form2-Annex): 1 copy
- (4) Doctoral Thesis (in Japanese or English): 6 copies
- (5) Thesis Abstract (Form No. 3) [in 1200 Japanese characters or 500 English words, or less]: 1 copy
- (6) Academic papers (main papers) : 2 copies of each
- (7) Transcript: 1 copy
- (8) Resume (Degree Form No. 4): 1 copy
- (9) Certificate of graduation/completion from the last school attended: 1 copy
- (10) Certificate of research experience (Degree Form No. 5): 1 copy
- (11) Letter of Consent (for coauthored papers) (Degree Form No. 6): 1 copy of each

(Eligibility Review)

Article 7 When an applicant applies for the Eligibility Review mentioned in Article 5(2), he or she should submit an application for Eligibility Review (Degree Form No. 7) and the documents specified in Article 6 to the Dean of the School.

- 2 Upon receiving an application as per the previous provision, the Dean shall commit the eligibility review to the Board of Representatives of the UGSAS (hereinafter referred to as the "Board of Representatives.")
- 3 The Board of Representatives shall conduct the eligibility review within two months and report the results to the Dean.
- 4 The Dean shall submit the results of the above review to the Committee of Advisory Professors, to make a judgment on the acceptance of the thesis.
- 5 Criteria for the eligibility review shall be decided separately.

#### **Chapter 4 Thesis Review**

(Evaluation Criteria)

Article 8 Review of a doctoral thesis shall be carried out in accordance with the diploma policy, and the evaluation shall be made on the composition, novelty of content, academic value, etc., of the doctoral thesis submitted by the applicant for the doctoral degree. The expertise, abilities of planning, implementation, presentation, potential, etc., of the applicant shall also be comprehensively determined.

(Thesis Review Committee)

Article 9 Upon receiving a doctoral thesis, the Committee of Advisory Professors shall select members and form a review committee for each applicant.

- 2 Members of a review committee shall be one Chair and four Vice-chairs.
- 3 The Chair of the committee shall be the applicant's Advisory Professor for applicants specified in each paragraph of Article 2, or a professor who qualifies as an Advisory Professor recommended by the Dean, for applicants specified in Article 5.
4. Advisory Professor at the United Graduate Schools of Agricultural Sciences of Iwate University, Tokyo University of Agriculture and Technology, Gifu University, Tottori University, and Ehime University can be the Vice-chair of the Thesis Review Committee without the qualification screening.

5. The number of Vice-chair of the Thesis Review Committee in the previous article is one, and it shall include in the numbers of the article 9-2.
6. When it is deemed necessary for the thesis review, the Thesis Review Committee may ask professors of other graduate schools or research institutions for their assistance.

(Thesis Review and Final Examination/Academic Capacity Examination)

Article 10 The Review Committee should complete the thesis review and final examination or academic capacity examination and report the results to the Committee of Advisory Professors in writing within one year following receipt of the thesis.

- 2 Reporting of the previous provision shall be made using forms: Summary of Thesis Review Result (Form No. 8), Summary of Final Examination Results (Form No. 9) or Summary of Academic Capacity Examination Results (Form No. 10) and Evaluation of the Doctoral thesis (Form No. 11).
- 3 For applicants specified in each paragraph of Article 2, a final examination shall be provided in oral or written form, mainly on the doctoral thesis and relevant subjects.
- 4 To confirm that applicants specified in each paragraph of Article 5 have academic ability equal to or higher than that of applicants specified in each paragraph of Article 2, an academic capability examination will be conducted in oral or written form mainly on the doctoral thesis and relevant subjects. For examination in a foreign language, applicants shall select one language from English, German or French. Non-Japanese applicants may select Japanese as an alternative to these three languages.

(Exemption from Academic Capacity Examination)

Article 11 Of the applicants specified in Article 5(1), those who left the School less than three years previously shall be exempt from the academic capacity examination.

## **Chapter 5 Miscellaneous Rules**

Article 12 Requirements besides those outlined in these Rules shall be discussed by the Board of Representatives and decided by the Dean of the School.

Supplementary Provision

These rules shall be effective from April 1, 2004.

Supplementary Provision

Theses rules shall be effective from April 1, 2008.

Supplementary Provision

1. Theses rules shall be effective from April 1, 2009.
2. For the students who enrolled in the United Graduate School of Agricultural Sciences, Kagoshima University, by the 31st of March, 2009, the previous rules shall apply, regardless of Articles 1 and 2, and Articles 4 to 6 of the amended version.

Supplementary Provision

Theses rules shall be effective from April 1, 2011.

Theses rules shall be effective from February 15, 2013.

Theses rules shall be effective from February 14, 2014.

Theses rules shall be effective from February 1, 2015.

Theses rules shall be effective from September 2, 2016.

Theses rules shall be effective from June 10, 2019.

Theses rules shall be effective from September 6, 2019.

Theses rules shall be effective from April 1, 2022.

Theses rules shall be effective from April 1, 2023.